

**THE RYDE PRIMARY SCHOOL
PARENT COUNCIL MEETING - 26 APRIL 2017**

MINUTES

Present

Sue Thompson
 Caroline Curtis
 Rosemary Ramsdale
 Emma Newland
 Sandra Ison
 Amanda Pedley
 Jon Starling
 Hing Shek
 Rosemary Proud
 Sarah Dibbs
 Sarah Rixon
 Jacqueline Welch
 Patrick Thorpe
 Diana Barratt
 Bindu Akam
 Georgina Jones

1	<p>Apologies for absence</p> <p>No apologies were received for this meeting.</p>
2	<p>Terms of Reference</p> <p>The Terms of Reference were handed out to everyone. It was agreed that these would be sent out via e-mail to all those present. Action: Sandra Ison</p> <p>Mr Shek said that he didn't receive an e-mail about the meeting. Action: Sandra Ison</p>
3	<p>Safeguarding</p> <p>Recent audit outcomes – There needs to be evidence of an audit of medicines in school to ensure they were in date. This has been actioned. Changes have been made to the way we record if contact is made with parents after accidents/head bumps. The accident book is audited regularly. Car park audit has been carried out and was deemed to be a concern at the beginning and end of the day. It has been agreed that the school car park gates will remain closed. The children and parents should use the pedestrian gate and keep to the paths. RR reported that most school car parks in Hertfordshire are locked.</p> <p>Premises – A grounds check is completed on a weekly basis by the caretaker. There has been damage done to a fence at the bottom of the field and this will be repaired in the next week or two. Several months ago a parent slipped on the mud at the front of the building and broke her arm. You will now see that a willow fence has been planted which will help define the path and keep people from walking on the grassy bank.</p> <p>Staff Training – Safeguarding training is carried out every 3 years although staff are updated on this internally on an annual basis and updates at staff meetings. EN said that governors also have safeguarding training.</p>

4	<p>To receive notification of any other urgent business</p> <p>None</p>
5	<p>Launch meeting review</p> <p>Ms Curtis was present at the meeting on 29th March 2017</p>
6	<p>Parent Teacher Association</p> <p>AGM update – Mrs Dibbs gave an overview of what was expected to happen at the AGM on 26 April 2017. The election of Chair, Treasurer and Secretary would take place. Also getting in to place a small committee to help run events.</p> <p>Events – There would be a film night this term. A small summer fete would be planned to take place after the Sports Day.</p> <p>The PTA will take this time to settle in and then start to plan events from September.</p>
7	<p>After school clubs</p> <p>Funding – Currently all the after school clubs are free. However, in September we will have to start charging parents for these clubs. Mrs Thompson said that she would audit the parents to see if they are willing to pay for these clubs and what they would be prepared to pay. Action: Mrs Thompson</p> <p>Variety – We try to offer a variety of clubs. This term we are offering yoga, athletics, cheerleading and rounders. These clubs are offered to KS2 children only.</p> <p>Jacqueline Welch said that she would rather send her child to a school after school club as she knew he was safe at school.</p>
8	<p>Budget indications</p> <p>Impact of budget cuts on our school – The schools budget has seen some major cuts this financial year. Before the school starts the term there is a deficit. All enrichment and curriculum activities are ring fenced and will not be affected by the budget cuts this year.</p> <p>Savings need to be made.</p>
9	<p>Preparation for Ofsted</p> <p>Timing of Ofsted – We are currently in our Ofsted window and they could come at any time. We feel that we are a good school. The Governing Body access the school regularly and feel that the standard within the school is good to outstanding. When Ofsted make their visit, they will spend their time talking to the children. Our children are very good at talking about their learning.</p> <p>How parents can help - Please log on to the Parentview site and make your comments about the school.</p> <p>The new school website should be launched within the next couple of weeks. It would be useful to have your views on it please. Action: All</p>

<p>10</p>	<p>School Development Plan</p> <p>Teaching, learning and assessment - The school has a 5 year, 3 year and 1 year plan. The Government did away with all levels. Herts for Learning have offered an assessment system, which still grades children. At The Ryde School we use the Chris Quigley assessment tracker where we can see where individual children are now and where they are working towards. We have input the Early Years Data and KS1 Data and the system will project where they will be at the end of KS2. This tracker enables teachers to understand what each child's next steps in learning are.</p> <p>"Can you see where they are in line with County?" Yes.</p> <p>"Do parents have access to the tracker?" No. This is an assessment tool for teachers.</p> <p>If a child plateaus it will be highlighted on the tracker. Some children will plateau for 1 term but if they plateau for 2 terms then interventions are put in to place.</p> <p>Maths is a priority this year. The children are now having "maths meetings" – 15 minute lessons in addition to their daily maths lesson. Transition from table to carpet time is being spent teaching maths. EN said how good the Purple Mash programme was. Several other parents agreed with her.</p> <p>Standards in English are high.</p> <p>EYFS - The Early Years has been seen by 2 outside people who have said that the Early Years areas are outstanding.</p> <p>Positive behaviours and attitudes to learning – The use of Rubrics has been very well received. The children have a positive attitude to learning.</p> <p>Leadership and management – The staffing structure has been reviewed. Due to the budget cuts, as staff leave they may not be replaced.</p>
<p>11</p>	<p>Assessment/supporting learning</p> <p>Reading and phonics sessions have been held for Reception class parents.</p> <p>At parents evening there was a table with details of what the school uses to assess and support the children. There was a sheet inviting parents to comment on how the school can help parents to help their child by way of workshops. 2 workshops were suggested by 3 parents who completed the sheet. Some of the parents at this meeting were not aware of the table. It was agreed that on the next parents' evening letter that there would be information about the training table included. Action: Mrs Thompson</p>
<p>12</p>	<p>Next meeting dates</p> <p>The next meeting will be held on 5th June at 8.50am</p> <p>Apologies for the next meeting were received from Georgina Jones and Mrs Proud</p>
<p>13</p>	<p>Class representatives</p> <p>A discussion took place about who the representatives should be. It was agreed those present would attend a coffee morning where all parents would be invited to find out more</p>

	<p>about the Parent Council. This would be a time for parents to find out what the parent council is for and ways that a parent can raise any issues.</p> <p>It was agreed that a form would be compiled for use by parents to complete and return to the school office for forwarding on to the appropriate parent council representative.</p> <p>The coffee morning was arranged for Thursday 25th May at 8.50am. All parents would be e-mailed the agenda from this meeting, the minutes from this meeting and the agenda for the next meeting.</p>
14	<p>Any other business notified in No 4</p> <p>None notified.</p>